

VOLUNTOWN BOARD OF EDUCATION
195 Main Street Voluntown CT 06384
SUPERINTENDENT OF SCHOOLS: Adam S. Burrows
Chairperson – Diana Ingraham

Barbara Gileau
James Hutchins
Monique Mooney

Cathy Grant, Secretary
Robert Iovino, Vice-Chairperson
Vikki Smith
Phone: 860.376.9167
Fax: 860.376.3185
WEBSITE: www.voluntownct.org

UNAPPROVED BOARD MINUTES

Regular Board Meeting

Thursday, July 12, 2012
Board of Education Meeting Room - 7:00 p.m.

ATTENDANCE: Present: Diana Ingraham [Board Chair], Barbara Gileau, Cathy Grant, James Hutchins (7:15 p.m.), Monique Mooney (7:55 p.m.)
Absent: Robert Iovino, Vikki Smith
Also Present: Superintendent Adam Burrows, Dr. Elaine Lee, Director of Special Education, and Alicia Dawe, Principal

PLEDGE OF ALLEGIANCE: Recited

CONSENT AGENDA: There was discussion on 2011-2012 Board of Education funds to be returned to the Town. Currently, the amount is \$3,244.65 but may change in the next few weeks based on incoming receipts for outstanding bills.

MOTION #1 - 07/12/12: made by Barbara Gileau **SECONDED BY** Cathy Grant that the Board of Education accepts the consent agenda with the amendments of the June 14, 2012 minutes as follows:

1. Agenda Item Committee Reports **MOTION#2 VOTE is changed** to read:
Diana Ingraham as voting in favor – final VOICE VOTE: 2:4:0 **MOTION FAILS**
2. **MOTION #12 - CMT TESTING COORDINATOR:** clarification is “2012-2013”
3. **MOTION #13 – TITLE 1 FAMILY INVOLVEMENT COORDINATOR:** clarification is “2012-2013”

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

CITIZEN COMMENTS: None

GUEST SPEAKER: Jackie Vaillancourt was present to provide a French/World Language Proposal: It was noted offering French as a foreign language is a very good starting point in preparation for a more advanced language program. At this point there are no associated costs and no need for a schedule change. A World Language Committee would be formed and could provide support for development of a foreign language program. The program would offer exposure to students in French before entering High School.

SPECIAL EDUCATION REPORT: Elaine Lee submitted the Special Education dated July 12, 2012. **PA-10- 111 for High School Reform:** attendance regulations have been revised for 7th and 8th grades. The objective is to reflect the necessity of attending classes in order to successfully complete courses.

PILOT PROGRAM: REGULATION ATTENDANCE **MOTION #2 - 07/12/12:** made by Jim Hutchins **SECONDED BY** Barbara Gileau that the Board of Education authorizes a pilot 7th and 8th grade attendance regulation to seek compliance with the High School attendance regulations in order to improve attendance
VOICE VOTE: UNANIMOUS; **MOTION CARRIES**

SPECIAL EDUCATION REPORT CONTINUED: **Alternative 6TH through 12TH Grade Program:** Dr. Lee and Nancy Vitale, EASTCONN Consultant, continue to work on development of curriculum for the alternative program
Transportation: Special Education transportation will be traveling during the summer to Northeast Regional Academy in Putnam and Joshua Center in Danielson; **Special Education Enrollment: PreK-8th Grade:** 30 special education students in grades PreK3 through 8th. Two 3-year olds students will be transferring from the Birth to Three program to the Voluntown Pre-School Program this fall; **Special Education Enrollment: High School:** 5 special education students enrolled in Griswold High School and 2 special education student at Norwich Free Academy. There was review of out-placed students, Virtual Learning Academy, Staffing and Professional Development.

PRINCIPAL REPORT: Alicia Dawe submitted the Principal report dated July 12, 2012 that highlighted activities to implement Board of Education goals for curriculum/instruction/learning, building grounds and community and public relations.

SUPERINTENDENT'S REPORT: Superintendent Burrows explained there is a need to replace the Stairway from Voluntown School to Constitution Field. The stairway would provide access to the field for possible emergency purposes as well as the many school activities held in Constitution field. A special thank you is extended to the Town Maintenance Department for mowing the school grounds on Wednesday, July 11th, 2012.

STAIRWAY CONSTITUTION FIELD **MOTION #3 - 07/12/12:** made by Jim Hutchins **SECONDED BY** Cathy Grant that the Board of Education approves to secure the services of Art Ivanick, ALLCADD Drafting and Design Services, for the design and request for proposal for the replacement stairway from Voluntown Elementary School to Constitution Field in an amount not to exceed \$600.00
VOICE VOTE: UNANIMOUS; MOTION CARRIES

COMMITTEE REPORTS: **Local Prevention Council (LPC):** It was announced that Voluntown is the recipient of a Youth Services grant for \$14,000 from the State of Connecticut. In order to receive this grant our local community must come up with \$14,000 in matching funds or donated "in-kind" services. Superintendent Burrows indicated \$7,000 will be received from the Town and \$7,000 will be provided through in-kind services from the School and community to meet requirements of the grant; **Tools for Schools:** Maintenance Updates: summertime custodians are in the process of cleaning the entire school, gym floor was re-finished, Science Lab received new counter tops, new hot water heater was installed, oil tank was topped-off, school front office was carpeted, waiting to hear from DBS regarding solar panels, climbing wall to be installed in mid-July, Five-Year Maintenance Plan is on track, and school library re-organization begins the week of July 17' 2012; **Committee Assignments 12/13:** reviewed 1st draft of the 2012-2013 assignments for 2012/2013 Voluntown Board of Education Curriculum and Related Committees; **Teacher Evaluation:** There was review of the PEAC (Performance Evaluation Advisory Council – Connecticut Guidelines for Educator Evaluation) summarizing core requirements to comply with state legislature for the evaluation of educators; **Board Self-Evaluation:** There was a 2nd reading of the 2011-2012 Board of Education Self-Evaluation.

POLICY #6141.321 TECHNOLOGY: Tabled until the August 9, 2012 meeting.
ACCEPTABLE USE:

SUGGESTIONS FOR NEXT MEETING: Committee assignment changes; Board Self Evaluation 2011-2012; Professional Development List of Activities; DBS Solar Project; Policy #6141.321 Technology Acceptable Use; Teacher Evaluation / Professional Development, 2011-2012 Budget Transfers

EXECUTIVE SESSION: **MOTION #4 - 07/12/12:** made by Barbara Gileau **SECONDED BY** Cathy Grant that the Board of Education enters into Executive Session at 9:27 p.m. for the purpose of discussing negotiations
VOICE VOTE: UNANIMOUS; MOTION CARRIES

MOTION #5 - 07/12/12: made by Barbara Gileau **SECONDED BY** Monique Mooney that the Board of Education moves out of Executive Session at 9:45 p.m.
VOICE VOTE: UNANIMOUS; MOTION CARRIES

**EXECUTIVE
SESSION (CONT):**

There was no action taken.

ADJOURNMENT:

MOTION #6 - 07/12/12: made by Barbara Gileau **SECONDED BY** Monique Mooney that the Board of adjourn at 9:42 p.m.
VOICE VOTE: UNANIMOUS; MOTION CARRIES

Respectfully Submitted
Sherry Pollard, Board Clerk